

**TOWNSHIP
OF
LOWER MERION**
MONTGOMERY COUNTY



PLANNING DIVISION

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September 18, 2018

Commissioner George Manos
Ward 9
313 Clywd Road
Bala Cynwyd, PA 19004

RE: Tentative Sketch Plan, Application No. 3817
401 E. City Avenue. Bala Cynwyd

Dear Commissioner Manos,

A Tentative Sketch Plan, Application No. 3817 proposing the construction of a five-story office building with a 122,545 square foot footprint and a five-story parking structure with a 114,015 square foot footprint has been submitted to the Department of Building and Planning. The proposed office building is located in the rear of the existing site and faces Monument Road. The existing helicopter landing pad on the property is being relocated to the roof of the proposed parking structure. 401 City Avenue Associates, LP is the property owner and George Broseman, authorized agent is the applicant.

A copy of the plan is on file at the Township. Should you wish additional information, please contact me at (610) 645-6119.

Sincerely,

Christopher Leswing
Director, Department of Building & Planning

CL/hac

cc: Commissioner Elizabeth Rogan
Commissioner Joshua Grimes
Neighborhood Club of Bala Cynwyd